

911 Board Meeting Minutes Dec 15, 2016

Meeting called to order by Secretary Mosley

Members present:

James Mosley, Jamie Turner, Michael Vincent, Lewis Briggs, and Allen Metheny

Staff Members present: Eric Wagner, Matt Laick, and DAG Lisa Morris.

Mr. Wagner read for the record into the minutes two letters. The first being from Mark Grubb, appointing Matthew Laick as his proxy for this meeting in his absence. The Second was from CIO James Collins appointing Colleen Gauze as his proxy in his absence. Both having full voting rights for this meeting.

Secretary Mosley requested approval of the minutes from March 23rd 2016 meeting; Allen Metheny motioned to approve, seconded by Lewis Briggs. Motion carried with no objections.

Staff Reports – Eric Wagner reviewed the last quarter expenses and income to the 911 fund. Mr. Wagner continues to work with the finance department to bring the fund up to date with the monthly income payments. Mr. Wagner outlined the months owed to the 911 board, and will continue to provide updates as we progress.

Mr. Wagner presented a funding request to update the 911 (CAD) servers and bring the needed replacements and upgrades to the (CAD) system network. As part of the upgrade the proposal included the New World / Tyler cost and mobile licenses. The board had discussion and reviewed the proposal. Mr. Laick made a motion to approve the request as presented. The motion was second by Mr. Briggs. All in favor none opposed.

Mr. Wagner presented a request for Pro Q/A (EMD, EFD, EPD) a priority software used by the 911 centers to triage calls and give pre-arrival instructions. This software better enables the centers to quickly assess an incident. This is a proposal to only pay the annual maintenance, not the cost of training or the cost of software. This is a proposal to only fund the annual maintenance as funds are available. The board had discussion and reviewed the proposal. Mr. Vincent made a motion that the board approves the funding as presented. Motion seconded by Mr. Turner and approved by all, none opposed.

Mr. Wagner requested that \$40,000.00 be set aside and approved to provide training for the 911 centers. As part of the funding, this will be inclusive of registration to attend the (CAD) vender's annual training and conference for one representative from each agency. The funding would only cover registration cost and not travel or lodging. The board had discussion and reviewed the proposal and a motion was made by Mr. Briggs and seconded by Mr. Methany. All in favor none opposed.

Mr. Wagner addressed a proposal from Rehoboth Beach 911 Center. They have requested approval of up to 50 thousand dollars for a UPS (Uninterrupted Power Supply) for backup power to the 911 system. The board had discussion about the proposal. Mr. Turner made a motion to approve up to \$50,000. Motion seconded by Mr. Methany and approved by all.

CAD Project update – George Werner gave an update as to the status of the State Wide CAD system. Mr. Werner advised that all 911 centers have been updated and the updates took each core about 45 minutes to an hour. Mr. Werner gave an overview of the New World Tyler “Delaware” user group. Mr. Werner gave an update on New Castle County’s use of Twitter thru the CAD system. New Castle County is sending out generic information like a fire in the Wilmington area. Mr. Werner stated that over all the CAD system is running well.

West Intrado - Matthew Laick. Mr. Laick gave an overview of the 911 phone system upgrade. Smart 911 will be implemented into all 911 centers within the state. Mr. Laick stated we are looking for a new language line service and will update the board as needed. West Intrado staff was in the room to answer any questions from the board. Mr. Rosales reviewed updates that were made to each of the centers and future upgrades. Mr. McLaren gave an overview of the multi cast and how the updates will assist the centers to distribute 911 calls. We have had updates daily to keep the Delaware team up to date. We also had a “Class A inspection” of all Delaware’s 911 equipment. We will be updated as the project progresses. Mr. McLaren updated the board on the recorder system. He stated that we are very close to producing a final project. West staff conducted a count of the “Ports” needed and will be adjusting their equipment to meet the needs of Delaware.

Old Business - None

New Business:

Secretary Mosley advised the next Board meeting will be March 16th, 2017. The E911 Board meeting was officially adjourned; motion made by Mr. Turner and seconded by Mr. Vincent.

Respectfully Submitted as Recorded by Eric Wagner 911 Administrator.